**Overview**

The President is primarily responsible for ensuring the club sets and meets its goals and objectives, is administered according to the Club Rules and completes all legal and compliance obligations.

**Core Responsibilities**

* Act as spokesperson for the club.
* Set the agenda for and chair committee and general meetings.
* Define, document and communicate club culture and expected behaviours to members, players, coaches, supporters and volunteers.
* Ensure the club has clearly defined goals, objectives, strategies and plans.
* Liaise with sub committees to ensure they receive assistance and support.
* Ensure that all sub-committees regularly report to the committee.
* Ensure committee members, volunteers and employees fulfil their responsibilities.
* Liaise with all relevant stakeholders and nurture stakeholder relationships.
* Ensure compliance and legislative obligations are met.
* Ensure the health and safety of all club participants.
* Ensure all complaints and disputes are immediately investigated and responded to according to club rules, policies and procedures.

**Additional Responsibilities**

* Train, mentor and support an incoming President.

**Knowledge and Skills Required**

* Knowledge of club rules, by laws, policies, procedures and the duties of all office holders.
* Informed of club activities across all portfolios.
* Understand the legal and compliance obligations of running the Club.

**Personal Qualities**

* Supportive leader.
* Effective communicator.
* Driver of change.
* Unbiased and impartial.
* Ability to organise and delegate tasks.

**Qualifications**

* Preferred - Working With Children Check.

**Expected Time Requirement**

Approximately 300 hours per annum.