



Association Delegate Position Description

Overview

An Association Delegate is primarily responsible for attending meetings of the governing Association (VSDCA / SECA) and reporting back to the Club Executive Committee.

Core Responsibilities

- Attend Delegates, Annual and Special General meetings of the Association.
- Tender apology and organise a proxy delegate when needed.
- Dress appropriately for meetings.
- Raise matters and participate in discussion on matters of interest to the Club.
- Vote on any matters arising at meetings.
- Report promptly to the Club Executive Committee on business undertaken at meetings.

Additional Responsibilities

- Assist with policy development of the Association.
- Participate in working groups and undertake tasks for the benefit of the Association and cricket generally.
- Attend Association events such as dinners, representative matches and finals.

Knowledge and Skills Required

- Knowledge of the Club's Strategic and Annual Plans.
- Understand information to be presented at meetings and Club's position on matters for vote.

Personal Qualities

- Organised and informed.

Qualifications

- Required - Hold a position on the Club Executive Committee.
- Preferred – Hold a position of President, Secretary or Treasurer.

Expected Time Requirement

Approximately 20 hours per annum.